



Autumn Term Newsletter

Children's News

Welcome back to our Preschoolers from last term and a warm welcome to our new starters! We've had a move round in the Preschool room and got some new furniture and resources.

You may notice the delicious smells coming from our kitchen since our return, this is because Rachel now prepares and cooks our hot lunch and pudding on site! Our 2 week rolling menu is available to view on our website, Facebook page and on the cloakroom noticeboard, and her meals are very popular with the children.

We have a display in the main hall for our 'In the Moment' planning so parents/carers can see what activities the children have been doing each day.

Preschool News

You may have seen our 'Question of the week' near the signing in sheet. Please take the time to answer as this feedback is important to us and will help to maintain our standards. As always you can speak to a member of staff if you have any questions of your own.

We have also put out a signing in sheet for the children to make their own mark when they arrive 😊 There is a snack drop off area in the entrance hall for you to leave your snack donation (basket for fruit and a tub for £1 donation)

Dates for the Diary:



Friday 26th October - close for Half Term

Session Times and Fees

As you will probably be aware our new opening hours are from 7.30am until 6pm. The day is still split into session times, and we have 2 different late sessions for greater flexibility and both include a light tea.

7.30am-9am Breakfast club	£5.50
9am-12noon Morning session (this includes lunchtime*)	£11.00
12noon-3pm Afternoon session	£11.00
3pm-4.30pm Late session	£5.50
3pm-6pm Late session	£11.00
*Hot lunch	£3.00

Alternatively you may provide your child with a packed lunch.

At the moment we can accommodate if you require any extra sessions, please notify us in advance and any additional sessions must be paid for on the day.

To see more information and find out if you will be eligible for 30 hours funding & Tax free Childcare to help with the costs see www.childcarechoices.gov.uk.

Preschool Holiday dates

October 2018

Close: **Friday 26th October** and re-open **Monday 5th November**.

A full list of 2018/2019 term time dates can be seen on the Preschool cloakroom notice board.

Important Information

Car Park & Railings

Please supervise children in the car park at all times, and please do not let them climb on the railings outside Preschool.

Snack Contribution

We kindly ask for voluntary contributions towards our snack table each week, this enables us to keep our costs down. Suggestions are on the Preschool notice board or you can bring in £1

Absences

If your child will not be attending Preschool on their normal days please ensure you let us know by phone by 9:15am. If you are on holiday please let us know at least the week before so we can update our records.

For funded children – if attendance drops below a satisfactory level due to absence then the free entitlement is at risk and you may be asked to refund the relevant amount of funding to the provider

Appropriate Clothing

Please make sure children wear suitable clothing and footwear as we play outdoors whenever possible. Spare clothes should be labelled and stored in the clear bag on their peg. If your child has to borrow Preschool spare clothing please wash and return to us in a timely manner.

Nappies

If your child is in nappies please make sure they have adequate spares in their bag. Please only put your child in pull ups if they are toilet training as staff may have many children to change

Fees & Invoicing

Invoices for the Autumn term have now been emailed out, please note our bank account details have changed. If you would rather have a printed copy or have any queries about payment please speak to Tracy. Please ensure we receive payment promptly as we are a charity.

Pick up

Children should be collected promptly at the end of their agreed session. If they will be picked up by someone different to person on the registration form please inform your child's key person and the person collecting must know the password. Persistent late pick up by more than 5 minutes will be charged at the normal session rate.

Many Thanks for your continued support,
Preschool Staff